



Dear Potential Partner,

Thank you for your interest in partnering with Ohio's Operation: Military Kids (OMK) to provide military youth with programming, outreach, and community support. OMK is a national initiative designed for military youth to help them find positive ways to cope with the stress of their parents' deployment. One of the ways this is achieved is by creating networks of people, organizations, and other resources to support youth in military families.

The purpose of this letter and the accompanying request form is to provide information that will enable us to support your request. Please fill out this form completely so we can plan accordingly to accommodate your request. Once we receive your form, someone will contact you to gather additional information.

What you can expect from OMK:

- One point of contact that will coordinate the logistics of the event with you
- A menu of programming choices, supply list, and age-appropriate youth programming curriculum
- Non-consumable programming supplies

What we expect from your organization:

- Give a minimum of 30 days request prior to the event
- Provide a Point of Contact to work with us through the planning, execution, and follow-up of the event
- Follow registration and check-in process
- Work with us to determine need for, recruitment of, and reimbursement of volunteers
- Provide consumable supplies based on activities chosen

While we will make every effort to find a way to accommodate your request, our ability to do so will depend on the availability of our staff, volunteers, and other resources.

Thank you in advance,

OMK Planning Team

For more information please contact:

Jermaine Kennedy

Program Coordinator, Operation Military Kids

Office: (614) 292-3758

Email: kennedy.264@cfaes.osu.edu

<http://operationmilitarykids.ohio4h.org>

Operation: Military Kids is a partnership of Army Child, Youth, and School Services; National 4-H Headquarters/USDA; and Ohio State University Extension, 4-H Youth Development. Operation: Military Kids-Ohio is supported by the 4-H/Army Youth Development Project under Kansas State University special project number 2007-48661-03868. In addition, many generous donors contribute to Ohio Operation: Military Kids.



Ohio Operation: Military Kids (OMK) Program Request Form

The purpose of this form is to assist with requests for the wide range of recreational, social, and educational programs for military youth available through OMK. The purpose of these programs is to foster a network of community support for military youth. Please fill out this form completely so we can plan accordingly to accommodate your request. Once we receive your form, someone will contact you to gather additional information.

Date of Request: _____ (Please make request at least 30 days prior to event)

Person Making Request: _____

Organization Affiliation: _____

Phone : _____ E-mail _____

Branch of Service:

___ Army National Guard ___ Air National Guard

___ Army Reserve ___ Air Force Reserve ___ Marine Reserve ___ Navy Reserve ___ Coast Guard Reserve

___ Army Active Duty ___ Air Force Active Duty ___ Marine Active Duty ___ Navy Active Duty ___ Coast Guard Active Duty

Name of Unit (if applicable): _____

Name of Other Organization (if applicable): _____

Date of Event: _____

Type of Event (e.g., Yellow Ribbon, Family Day, Briefing): _____

Start Time of Event: _____ End Time of Event: _____

Location of Event: _____

Address of Location: _____

Number of Participants to be reached: (Fill out all that apply)

Number of 6-11 Year Olds: _____ Number of 12-17 Year Olds: _____ Number of Adults: _____

Please return the completed form to:

Jermaine Kennedy

Program Coordinator, Operation Military Kids

Office: (614) 292-3758

Email: kennedy.264@cfaes.osu.edu

Fax: (614) 292-5937

<http://operationmilitarykids.ohio4h.org>

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